

## GUIDELINES FOR THESIS PROTOCOL AT SGT UNIVERSITY FOR Ph. D Thesis

**Pre PhD program :** The PhD program shall start with a **Pre PhD program** of 6months followed by the **Evaluating Exam** of Pre PhD semester. The Passing of Pre PhD semester exam is the basic criterion for the allotment of Guide and Co- Guide.

**Writing of Thesis protocol :** The Ph. D. student will then with the consultation of the Head of the department decide the thesis guide and the topic of thesis . After the guide and the topic is decided the Ph.D. student will write the thesis protocol and submit the final synopsis by end of 9 months of joining the Ph.D.

**Approval of the Department :** The Student will have to present the proposed work / synopsis to the Department Faculty and after correction and approval of the Department the protocol will be forwarded to the DRC. By end of year 1

**The Constitution of the Department Research Committee (DRC)** will be done by the Dean of faculty of Health Sciences and Medicine

**Approval by Department Research Committee :** the synopsis will then be presented to the DRC for approval. If the work gets approved by the DRC, it will be sent to Intuitional .Ethical Committee as per the need of the study. The DRC may permit the candidate to work at an outside recognized and identified lab for dissertation work, if required. This will be done by month 3 of second year

**Ethical clearance :** The Institutional Ethical Committee will then approve the protocol from ethical angel . This will be done by month 5 of second year

**Final protocol submission:** After ethical approval the protocol will be forwarded by the Dean of Faculty of Medicine and Health Sciences to the Dean, Academics/ Dean, Research and Development. The Dean Research and Development will forward the synopsis to Controller of Examination.

After the final protocol is submitted The Dean will ask each department to form a **Doctoral Committee (DC)**. The members of DC will be-

Activity	Last Date
Allotment of topic and guide	9 month
Presentation of protocol in the department and approval from Department	12 months
Approval of DRC	15 months
Approval of IEC	17 months

Final protocol to Registrar SGT Univ and controller of examination	20 months
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A)HOD

B) Guide/Co Guide

C) External member if needed

The DC will monitor the progress of the PHD student on 6 monthly basis and send its report to the Dean, Research and Development